



COVID-19 Guidance for Pupils (Updated 01/09/20)

COVID-19 Symptoms

Any pupil displaying COVID-19 symptoms must not attend school, with a parent/guardian contacting Mr Megaw immediately. If you experience symptoms in school, you must alert a member of staff immediately who will make arrangements for you to go home.

Home to School Return Transport

Pupils are strongly recommended to wear face coverings on school buses and to social distance where possible.

Arrival at School

Pupils should immediately wash/sanitise hands and report directly to their Form Classroom where they will join their 'bubble'. Pupils should not congregate in toilet/foyer/corridor areas at any stage during the school day.

Pupil Movement Around School

For 'track and trace' purposes, arrangements have been put in place for pupils to move around the school in 'bubbles'. These arrangements include a one-way system, external circulation, soft changeover (no bell strategy), staggered breaks, signage and communication.

Details of all movement times will be listed on the daily cover sheet. **It is important that all pupils adhere to these arrangements at all times.**

Hygiene

Good hygiene for pupils is essential at all times during the school day with sanitising stations and hand washing facilities available. Pupils are strongly encouraged to bring their own personal pocket sized hand sanitiser. Reminder about the 'Catch It, Bin It, Kill It' approach.

Pupils will be asked to support teachers with cleaning of desks/computers/chairs at the end of each lesson.

Face Coverings

Latest DENI guidance strongly recommends that pupils wear a face covering on school buses and in corridors/communal areas.

Social Distancing

Where possible, pupils should socially distance at all times. The distance between a staff member and a pupil should be 2m.

One-Way System

To support social distancing, a one-way system with floor markings and signage will be in operation throughout the main building (from 8.40am to 3.05pm).

An entry/exit system will also operate in mobile classrooms and E1 with fire doors being used for exit. This will prevent congestion outside entry doors.

School Uniform & PE Wear

Pupils will be expected to wear full school uniform as normal each day except on PE days when they can wear their school PE kit (plain dark coloured leggings/tracksuits bottoms permitted). No changing rooms will be available.

Equipment

Pupils must come to school prepared with all their own stationery equipment. In order to prevent the spread of COVID-19, there should be no sharing or borrowing of equipment.

Extra-Curricular Activities, Trips & Events

These are all on hold for the foreseeable future with the exception of after school subject support classes.

Assembly Hall

Newtownhamilton Primary School will be using our Assembly Hall every Friday – **pupils should therefore not enter this area at any stage.**

Daily Announcements

As there will only be year group assemblies, all daily announcements will be communicated by Form Teachers via the daily cover sheet.

Canteen Facilities

Newtownhamilton Primary School will not be using our canteen, therefore we will be operating staggered morning and lunch breaks with times provided on the daily coversheet. Dining tables will be allocated to certain classes.

Towards the end of breaks, pupils will be dismissed from the canteen in class groups so that they can visit the toilets on their return to class.

Visitors

Parents/Guardians should not visit the school without telephoning first. On arrival, visitors should report to the office window located beside our main entrance (clearly sign posted).

Evacuation

In the event of an emergency evacuation, pupils should still use the one-way system and remain in class 'bubbles' on Newtownhamilton Primary playground (with greater spacing between classes).

PE Lessons

- There will be no changing rooms available.
- All PE will take place outdoor unless there is extreme weather or particular indoor equipment is required. X and A/V classes will no longer mix for PE lessons.

Blended/Remote Learning

In the event of another school closure or pupil illness, all pupils should know how to access online materials through Google Classroom etc.

Pupil Adherence to COVID-19 Regulations

At a recent meeting of our Board of Governors, it was agreed that, in the interest of health and safety of all school stakeholders, pupils must adhere to all COVID-19 regulations/guidance. **Pupils who willfully refuse to adhere to the regulations/guidance will be dealt with in line with sanctions identified in our Positive Behaviour Policy.**

